



BUILDING PERMIT APPLICATION

City of Lansing Building Safety Office
316 N Capitol Ave., Suite C-1
Lansing, MI 48933-1238
(517) 483-4355 / 4356

Permit #: _____

FC #: _____

Project #: _____

LOCATION OF WORK TO BE DONE	Address		
	Lot No.	Subdivision	Parcel No.
Applicant		Address City, State, Zip	Phone
Property Owner		Address City, State, Zip	Phone
Contractor	Address City, State, Zip	Phone	License Number Exp. Date
Architect/Engineer	Address City, State, Zip	Phone	License Number

DESCRIBE WORK:

For Residential Property: Number of dwelling units _____ Number of Bedrooms _____

For Commercial Property: Sq. Footage _____ Fire Suppression System? Yes ____ No ____

- Applicant has read, understands, and accepts the conditions in PART I on the reverse side.
- **Residential contractors MUST complete PART II on the reverse side of this form.**

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Applicant Signature

Date

FOR OFFICE USE ONLY

☐ New Building (SFR) ☐ New Building (Com) ☐ Convert

☐ Siding ☐ Tear Off & Re-roof ☐ Foundation Only

☐ Addition ☐ Alteration ☐ Repair ☐ Tear-out

☐ Garage/Carport ☐ Deck/Porch ☐ Mobile Home Set-up

☐ Pool ☐ Other _____ ☐ Investigation Fee

☐ Certificate of Occupancy Required ☐ Community Development Program ☐ Residential Rental

OTHER PERMITS REQUIRED: ☐ Electrical ☐ Mechanical ☐ Plumbing ☐ Fire Protection

CONSTRUCTION TYPE _____ USE GROUP _____

ZONING DISTRICT _____ LAND USE _____

PROJECT IS IN THE FLOOD PLAIN: ☐ Yes ☐ No

COMMENTS _____

Valuation of Work \$ _____

Plan Review Fee \$ _____

Building Permit Fee \$ _____

Technology Fee \$ 10.00 (All Building Permits)

TOTAL FEE \$ _____

APPROVALS

DATE

Zoning _____

Structural _____

Electrical _____

Plumbing _____

Mechanical _____

Fire Code _____

PART I

I do hereby swear and warrant that all statements made by me in this application are correct to the best of my knowledge and that, in consideration of the granting of this permit, I agree to save the City of Lansing harmless from any and all damages.

I hereby agree to construct said work in all respects in compliance with the Statutes of the State of Michigan and the Ordinances of the City of Lansing, Michigan.

I do hereby agree to locate this building on the lot so that it will conform with all Zoning and Building regulations.

All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

PART II

FOR RESIDENTIAL CONTRACTOR ONLY:

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information.

Name		Phone	
Address	City	State	Zip
Federal I.D. No.			
MESC Employer Number or Reason for Exemption			
Worker's Comp. Insurance Carrier or Reason for Exemption			

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Applicant	Application Date
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Investigation fee: Whenever any work for which a permit is required by Code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of the Code nor from any penalty prescribed by law.